



2025-2026
**Online
Academic
Catalog**

The College

HISTORY

Over a generation ago, men and women of God were deeply concerned with the lack of vitality and the shrinking numbers of Christian Churches/Churches of Christ in Michigan. Their concern led to plans for founding Great Lakes Bible College, which came into being in 1949 at Rock Lake, near Vestaburg, Michigan. Twelve students were enrolled during the first year and their classes convened in the log cabin of Ralph R. Woodard, the first President of the College.

In 1951, the young College purchased a nearby eighty-acre farm and converted it into the first campus. Recognizing the advantages of a more urban location, the Trustees decided to move to the capital city, Lansing, in 1958. The College occupied the Dodge Mansion for fourteen years. In 1970, the College purchased a forty-acre site on the west edge of Lansing, and the first buildings were constructed for use in 1972. Additional land was later added, and facilities have been constructed as needed. In 1992, the College name was changed to Great Lakes Christian College.

In 2003, the College received accreditation with The Higher Learning Commission. In 2017-2018, the College successfully completed assurance argument evaluations for re-accreditation with The Higher Learning Commission.

The Doty Center was built in 2007. This facility is designed to accommodate large events and athletic contests. This multi-purpose gymnasium is named after the late Dr. Brant Lee Doty who was a professor, dean, and chancellor of GLCC. This building will continue his legacy of service to students and constituents in the Lansing area and beyond. The newest construction is the Knowles Learning Center. The first phase (the faculty office suite) is completed. The Knowles Learning Center is a facility that provides opportunity for the College to expand the capacity of learning for past, current, and future students.

The impact of GLCC is felt far and wide. Our alumni can be found in 40 of the United States and in many foreign countries. The Michigan churches, in particular, are impacted by our graduates who serve as preachers, youth ministers, music ministers, and Christian education directors. Since 1949 the College continues to be true to her mission of training students to be servant leaders in the church and world.

MISSION

Great Lakes Christian College, an institution of higher education affiliated with Christian Churches/Churches of Christ, seeks to glorify God by preparing students to be servant-leaders in the church and world.

PURPOSE STATEMENT

Since our students will be serving primarily in church-related, congregational contexts, our primary task is to educate men and women to be servant-leaders in preaching and other ministry roles. Secondly, the College educates students to be servant-leaders in careers related to the church (e.g. para-church organizations such as Christian schools) or institutions in the public sector. In both instances, preparing students to be servant-leaders is central to the College's founding character, history, curriculum, and campus ethos.

As a Christian academic community, Great Lakes Christian College integrates Biblical studies into every aspect of its curriculum and community life. The faculty, staff, and administration of Great Lakes Christian College regard the Scriptures as the revealed, inspired, and infallible Word of God.

The Scriptures find their place not only in the classroom, but throughout the campus community, especially in student life and service.

What does it mean to be a “servant-leader”? Servanthood is a quality that resides at the very heart of Christian leadership. Regardless of one’s career choice, being a servant-leader is the central ideal. Great Lakes Christian College prepares students to be servant-leaders by equipping students with four essential characteristics of a servant-leader:

1. *Maturation of Christian Spirituality*, which requires the formation of Christian character and personal devotion to Christ.
2. *Formation of a Theological Worldview*, which includes intelligence and critical thinking skills, Biblical and theological knowledge, and the ability to integrate faith and the academic discipline of one’s profession.
3. *Development of an Awareness of and Respect for Culture*, which requires students to integrate a breadth of knowledge about literature, history, music, science, mathematics and human relations, and understand their relevance to one’s faith.
4. *Professional Competency and Skills*, which includes the development of interpersonal relationship skills and personal attributes conducive to one’s chosen profession.

While each of these characteristics is addressed differently by each portion of the curriculum (General Education and Bible/Theology) or is defined more specifically in relation to each program, these four characteristics help define the very concept of servant-leadership. Hence, students at Great Lakes Christian College can readily say that their intention is to be servant-leaders in the church and world.

Servant-Leaders in the Church

Preparing students to be servant-leaders in the church context is the primary focus of Great Lakes Christian College. Ministry in the church has come to mean a wide variety of roles and responsibilities. Recognizing this developing trend, the faculty of Great Lakes Christian College has consolidated a number of ministry- focused program into a single Ministry Program with several possible concentrations. Students share a common ministry training curriculum relevant to all vocational ministers, then choose a specialty to further develop skills in their specific area of interest. In addition to the Ministry Program, Great Lakes Christian College programs in Advanced Biblical Studies, Family Life Education, and Worship Ministry that equip the student to enter other areas of ministry within the church.

Servant-Leaders in the World

Several programs are designed not only to prepare students for service in a church context but also to provide the transition to careers and occupations outside the church context. The Advanced Biblical Studies, Compassionate Care, Music, Psychology & Counseling, and Interpersonal & Organizational Communication programs are designed to prepare students for service in the church and to prepare students for further studies in a graduate setting. In addition, the Business Management-Nonprofit, History, Elementary Education, and Sports Management programs enable students to receive a Christian education while preparing to be a witness for Christ in the workplace.

INSTITUTIONAL GOALS

1. To provide our students a foundation for Christian faith, thought, and character that is relevant to the challenges and opportunities of the world;
2. To develop in our students a greater awareness of the need for the Gospel in a fallen world and a personal commitment to be bearers of that message;
3. To prepare educated, faithful vocational ministers, able to lead and administer churches and/or Christian institutions throughout the world;
4. To prepare both volunteer and vocational Christian students for leadership and professional roles within the church and world;

5. To instill the restoration principles as espoused by Christian Churches/Churches of Christ in the life, faith, ministry and witness of our students;
6. To assist the churches of our constituency through special events and educational programming.

POLICIES

Great Lakes Christian College, in its endeavor to equip and train men and women for servant-leadership, shall maintain a curriculum in harmony with the Word of God.

The College reserves the right to establish rules and regulations consistent with its expectations in regard to student academic endeavors, social behavior, spiritual development, and ethical responsibilities. The Student Handbook specifically details the rules and regulations.

Attendance at Great Lakes Christian College is considered a privilege. This privilege may be withdrawn if any student fails to cooperate with the rules and regulations of the College, its purposes and ideals, or other students. A dismissed student will not be granted credits for work done during the semester of dismissal, nor will the college refund tuition and fees.

Essentially, students enroll at Great Lakes Christian College to prepare for servant-leadership. The College expects harmonious progress and learning toward this end.

Great Lakes Christian College reserves the right to modify or eliminate programs that this publication describes. In the event such an action occurs, GLCC will advise affected students of the options available to them to complete their degrees. The administration will make every reasonable effort to permit students to complete these or similar programs.

The College reserves the right to change requirements for enrollment in both programs and courses as necessary. The administration will make every reasonable effort to provide alternatives for affected students.

Great Lakes Christian College reserves the right to make changes in fees, tuition, and housing rates. The college will make every effort to give as much advance notice as possible.

Current students who do not enroll for two consecutive semesters will return under the catalog requirements in force when they are readmitted.

NONDISCRIMINATION POLICY

Because of the historic commitment to Biblical principle ("There is neither Jew nor Greek, slave nor free, male nor female..." Galatians 3:28), Great Lakes Christian College has been, and remains, nondiscriminatory in all policies and programs. Great Lakes Christian College admits students of any race, color, and national or ethnic origin to all rights, privileges, programs, and activities generally available to students at the College. It does not discriminate on the basis of gender, race, physical handicap, national or ethnic origin in administration of educational programs, admissions policies, scholarship and loan programs, employment practices, athletics, or other activities. The College actively seeks to fulfill federal, state, and local laws and regulations in all its practices and facilities. The facilities provide access for the physically handicapped.

TITLE IX NOTICE

Great Lakes Christian College does not discriminate on the basis of sex in admission to or employment in its education programs or activities. Inquiries concerning the application of Title IX and its implementing regulations may be referred to the College's Title IX Coordinator or to the U.S. Department of Education, Office for Civil Rights. The title and the address of the College's Title IX Coordinator is:

Dr. Brian Baldwin
Dean of Students
6211 West Willow Highway
Lansing, MI 48917

ACCREDITATION, APPROVAL, AUTHORIZATION FOR GREAT LAKES CHRISTIAN COLLEGE

- Accredited by The Higher Learning Commission (www.hlcommission.org)
- Approved by the United States Office of Student Financial Assistance for offering federal student aid
- Approved by the State of Michigan Department of Education for offering state financial assistance
- Authorized by the United States Immigration and Customs Enforcement (for enrolling non-immigrant foreign students)
- Member of the Evangelical Council for Financial Accountability (in compliance with the ECFA standards of financial integrity and Christian ethics)

ADMISSIONS INFORMATION

Great Lakes Christian College seeks students who can succeed academically and spiritually in a Christian college environment. Applicants who expect to enter a degree program must have a high school diploma (or its equivalent) with a minimum GPA of 2.5 on a 4.0 scale and a minimum score of 18 on the ACT or 870 on the SAT. A pattern of college preparatory studies is also recommended. A high school equivalency certificate issued by the respective State Department of Education is correspondingly acceptable, such as the General Educational Diploma (GED) with an average score of 55%. Official transcripts for all high school credits including at least seven semesters need to be sent directly from the educational institutions to the Admissions Office.

Students who do not meet the 2.5 GPA are considered “Emerging Scholars” at GLCC, and are not eligible to participate in the online program until they have completed the ES Program.

All applicants under 23 years of age, or who have not been out of high school for more than five years, must take the American College Test (ACT) or the Scholastic Aptitude Test (SAT) and have scores forwarded to the Admissions Office. Test results will be sent directly to Great Lakes Christian College when designated on the test registration (ACT code 2009 and SAT code 7320). A composite score of 18 on the ACT or a combined score of 870 on the SAT demonstrates probable academic success at Great Lakes Christian College.

Great Lakes Christian College requires a minimum of two favorable recommendations. The Admissions Office will send Reference Questionnaires to individuals listed on the Application for Admission or send them directly to the applicant to provide the references. Relatives or individuals under the age of 21 may not be used as references. References should be from people familiar with the applicant’s spiritual maturity such as a minister, church leaders, or Bible teacher and/or the applicant’s work ethic in school or workplace such as a teacher, school counselor, or employer and/or the applicant’s family background such as a neighbor or coach.

APPLICANTS WITH AN ASSOCIATE DEGREE

Applicants who have already received an Associate degree from a Michigan college may have the general education requirements for the Associate of Arts degree waived if the sending institution is part of the Michigan Transfer Agreement (MTA). A student must successfully complete at least 30 credits, with at least a 2.0 in each course to fulfill the MTA. A student whose college transcript is endorsed as “MTA satisfied” has satisfied GLCC’s General Education Requirements and will only be required to take one remaining course: HI 310 Restoration History (2 credits).

Once applicants have received the MTA endorsement on their Michigan college transcript, they will have their GLCC general education requirements satisfied (with the above exception). Applicants should check with their college registrar’s office to find out how to request an MTA satisfied transcript.

For students with an A.A. degree from an out-of-state college, the guidelines of the MTA will be followed by the Registrar, who will need to assess whether the student qualifies for waiving the general education requirements.

The Michigan Transfer Agreement (MTA) is a Michigan statewide agreement modeled from the original MACRAO (Michigan Association of Collegiate Registrars and Admissions Officers) Agreement and is designed to facilitate the transfer of general education requirements from participating community colleges to participating four-year colleges and universities. This agreement was developed by the State of Michigan’s Committee on the Transferability of Core College Courses.

To fulfill the MTA, students should complete the following:

- One course in English Composition
- A second course in English Composition or one course in Communication
- Two courses in Social Sciences (from two disciplines)
- Two courses in Humanities and Fine Arts (from two disciplines excluding studio and performance classes)
- Two courses in Natural Sciences including one with laboratory experience (from two disciplines)
- One course in Mathematics (college algebra, statistics, or quantitative reasoning)

(For more information, see The Michigan Transfer Agreement Handbook MACRAO Articulation Committee.)

Applicants who have already received an Associate degree from an accredited program may have the General Education Requirements for the Bachelor of Science waived as long as they have completed the following minimum requirements: English Composition (6 hours), Science (6 hours, with 1 lab), Math (3 hours), Social Science (6 hours, 2 subject areas), and Humanities (8 hours, 2 subject areas), and have earned at least 30 credits in general education.

A student can complete any of these missing minimum requirements at GLCC.

General Electives will also be waived for approved applicants. Approved applicants must complete all the requirements for their chosen program, including the Bible & Theology major or minor and a major of their choice.

HOMESCHOOLED APPLICANTS

Admission requirements for applicants who have completed homeschooling are the same as those for other applicants. They must submit a transcript of their completed high school courses as well as those that are in progress. The transcript should include a course description, grades received, and the signature of the person who prepared it. If the applicant does not already have a transcript, the GLCC Registrar can provide a form to be used for this purpose. Also, applicants must submit their scores on the ACT or SAT to GLCC.

HIGH SCHOOL STUDENTS

Early / Dual Enrollment for High School Students (On Ground Courses)

Students are permitted to enroll at GLCC prior to the completion of their high school course of study.

The following stipulations apply to these students:

1. The student is in his or her last two years of high school studies.
2. The student only enrolls in 100 and 200 level courses.
3. The following courses are automatically acceptable (the Academic Dean may grant exceptions):

BIO 150	General Biology & Lab
BT 100	Introduction to Biblical Interpretation
BT 110	Christian Faith
CC 110	Speech Fundamentals
EN 130	Composition & Grammar
EN 131	Critical Research
GS 109	Academic Success
HI 140 / 141	Ancient Western Civilization / Medieval Western Civilization
LI 141 / 242	Literature 1 / Literature 2
MA 200	Quantitative Literacy
MUS 100	The Musical Experience

MUS 110, 111	Music Fundamentals 1 & 2
PY 150	Introduction to Psychology
SC 110	Biological Foundations of Nutrition

4. The dually enrolled student must complete the regular admissions procedures required by GLCC for "limited enrollment."

INTERNATIONAL STUDENTS

To facilitate a successful educational experience for international students, GLCC has adopted the following additional requirements:

- Those students whose native language is not English are required to demonstrate competency in English by achieving the following scores on the Test Of English as a Foreign Language (TOEFL):
 - Paper Based (PBT) ~ 550
 - Computer Based (CBT) ~ 210
 - Internet Based (iBT) ~ 79 overall with a minimum of 20 in writing
 - Boston Educational Services ~ score of 4.5 or higher

Students with lower scores must enroll in the Emerging Scholars Track.

- Letter of financial guarantee from a person or agency and a return ticket to one's country, or a guarantee of sufficient funds for a return trip
- Transcripts in English of all educational credits above the eighth-grade level.

All admissions requirements must be submitted to the Admissions Office at least four months prior to the expected date of enrollment.

MILITARY SERVICE PERSONNEL

Great Lakes Christian College is approved for the education of active-duty service personnel, veterans, and their dependents (widows, war orphans, etc.) Veterans should apply as early as possible to expedite handling of VA forms. GLCC requires official acceptance for admission to qualify for educational benefits.

Students receiving chapter 31 or chapter 33 benefits must submit a certificate of eligibility to GLCC's financial aid office. (This certificate may include a "Statement of Benefits" obtained from the Department of Veterans Affairs' website.)

GLCC will not impose any penalty (including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds) on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from the VA under chapter 31 or 33. A covered individual waiting for a VA disbursement may continue attending classes up to 90 days after the date GLCC certifies the covered individual's tuition and fees.

Note: A "covered individual" is any individual who is entitled to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill® benefits.

GI Bill®

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>.

ORIENTATION

First-time GLCC students must participate in orientation activities which will assist them in making the transition from high school to college by discussing the skills and attitudes necessary for success in

college. Orientation also introduces students to the mission, academic programs, and student life of GLCC.

PROVISIONAL ADMISSIONS

In some cases, students who apply late and cannot submit transcripts and references before registration may be accepted on a provisional basis. These students will have time until the add/drop date to submit all information to the Admissions Office. Any extension of this time must be approved by the Admissions Office.

RE-ADMISSION

Former students not enrolled at Great Lakes Christian College for two or more semesters or suspended students (due to academic or social suspension) seeking readmission must submit an Application for Readmission to the Admissions Office for approval at least thirty days prior to the beginning of a semester in which they request readmission. Re-admitted students will be under the catalog current at the time of re-admission. The Admissions Office will review each request and notify applicants of their status within 14 days of receiving the application. See Academic Suspension under "Probation and Suspension, Academic" for more details.

SPECIAL ADMISSIONS

The College will grant special student status to non-degree/part-time students at GLCC. Special students do not have to complete the entire admissions process but only need to complete a brief Limited Enrollment Form. Once a student completes 12 hours of credit, they must then complete the full admissions process to continue further studies. (This does not apply to dual-enrolled students.)

STUDENTS with DISABILITIES

Students with documented disabilities should identify themselves and discuss their necessary accommodations with the Registrar, the Director of Student Success, Student Development personnel, and instructor(s) at the beginning of each semester.

TRANSFER STUDENTS

A college-level transfer student must obtain complete transcripts from each college or university previously attended. Official transcripts for all college credits must be sent directly to the Admissions Office. The Registrar will determine which courses equate to required courses at GLCC and are eligible for transfer credit. Transfer students must complete at least 30 hours at Great Lakes Christian College to earn a bachelor's degree and 15 hours to earn an associate degree.

ACADEMIC INFORMATION

Great Lakes Christian College places a high priority upon the study of the Bible and related subjects that will prepare students to be servant-leaders in the church and world. All academic programs are designed to accomplish this end.

- The Bachelor of Science degree requires completion of the General Education Requirements, the Bible & Theology Major or Minor, one additional major or minor and General Electives. It is designed to be completed in four years.
- The Associate of Arts degree is designed to be completed in two years.

All degrees are awarded upon the satisfactory completion of the programs of study outlined in the following pages and upon the formal recommendation of the Faculty to the Board of Trustees of Great Lakes Christian College.

The College reserves the right to change requirements for enrollment in all programs and courses as necessary. Every reasonable effort will be made to provide alternatives for students affected.

Students desiring to obtain a degree from Great Lakes Christian College must submit a Declaration of Major form before reaching junior status. Graduation from a major program requires at least a 2.0 GPA in the courses that make up the major field of study.

CORE COMPETENCIES

Core competencies are the attitudes and skills that every graduate should develop during a four-year program at GLCC. These qualities are necessary for success and excellence in any field of service. The General Education Requirements lay the foundation for the Core Competencies, and the majors strengthen and extend them.

1. **CRITICAL THINKING:** Graduates will demonstrate a habit of the mind that is characterized by the comprehensive exploration of issues, ideas, and events, based upon the careful selection and evaluation of information used as evidence before accepting or formulating an opinion or conclusion.
2. **CULTURAL HUMILITY:** Graduates will be able to acknowledge their own and others' embeddedness in cultures and to evaluate and engage this embeddedness in relationship to the culture of the new humanity founded in Christ.
3. **INTERPERSONAL COMMUNICATION SKILLS:** Graduates will be able to interact with other people one-to-one and in groups by applying skills in conversation, listening, conflict resolution, collaboration, and consensus-building.
4. **KINGDOM MISSION:** Graduates will be able to articulate God's mission in the world, the church's role within it, and their vocation as individual believers in light of God's kingdom as revealed through Jesus.
5. **SELF-UNDERSTANDING:** Graduates will be able to recognize and evaluate their personality, strengths, weaknesses, and spiritual gifts in the context of their family of origin and life experiences.
6. **WRITTEN COMMUNICATION SKILLS:** Graduates will be able to organize and present their conclusions, ideas, opinions, feelings, and beliefs to others in written form.

BACHELOR OF SCIENCE DEGREE

The Bachelor of Science degree requires completion of the General Education Requirements, the Bible & Theology Major or Minor, and at least one additional major or minor. Students must pursue at least one major to graduate. It is designed to be completed in four years.

Programs of Study

- ❖ Bible and Theology
- ❖ Interpersonal & Organizational Communication
- ❖ Christian Ministry (Concentrations: Church Planting, Pastoral Ministry, Youth Ministry)
 - ❖ Business Management

GENERAL EDUCATION REQUIREMENTS for the Bachelor of Science (B.S.)

Course #	Course Name	Hours
oCC 110	Speech Fundamentals	3
oEN 130	Composition & Grammar	3
oEN 131	Critical Research	3
oHI 140	Ancient Western Civilization	3
oHI 242	Modern World Civilization	3
oHI 310	Restoration History*	3
oLI 141	Literature 1	3
oLI 241	Literature 2	3
oMA 200	Quantitative Literacy	3
oPH 210	Introduction to Philosophy	3
oPY 150	Introduction to Psychology	3
oSC 133	Microbiology & Lab	3
oSC 140	Earth Science	3
oSO 290	Cultural Anthropology	3
TOTAL HOURS		42

* Students transferring to GLCC through the MTA agreement still need to take Restoration History.

❖ Bible & Theology Major

Graduates who have completed the required Bible & Theology Major will be able to:

- Demonstrate a detailed knowledge of the contents and theology of the Bible and reliable approaches to its interpretation.
- Articulate and demonstrate a biblically grounded commitment to Christ and His purpose for the church.
- Apply explicit biblical teaching and implicit biblical principles to real-life situations in the church and world.
- Students in the Christian Ministries programs are required to complete the Bible & Theology major.

Course #	Course Name	Hours
oBT 135	Personal Spiritual Formation	3
oBT 100	Introduction to Biblical Interpretation	3
oBT 210	Jesus of Nazareth	3
oBT 350	Scripture & Christian Living	3
oBT 451	Biblical Theology	3
oNT 210	New Testament 1	3
oNT 211	New Testament 2	3
oNT 315	Acts Seminar	3
oOT 210	Old Testament 1	3
oOT 211	Old Testament 2	3
oOT 320	Prophetic Literature Seminar	3
	Bible & Theology Elective	3
	Elective	3
TOTAL HOURS		39

❖ Bible & Theology Minor

- Students in majors outside of the Christian Ministries major have the option to earn a degree by completing the Bible & Theology minor instead of the major.

Course #	Course Name	Hours
oGS 109	Program Orientation / Personal Spiritual Formation	3
oBT 100	Introduction to Biblical Interpretation	3
oBT 210	Jesus of Nazareth	3
oBT 350	Scripture & Christian Living	3
oNT 210	New Testament 1	3
oNT 211	New Testament 2	3
oOT 210	Old Testament 1	3
oOT 211	Old Testament 2	3
	Electives	15
TOTAL HOURS		39

❖ Interpersonal and Organizational Communication Program

Programs in interpersonal and organizational communication allow students to build strong communication skills, which they need for successful careers and relationships. The Interpersonal and Organizational Communication program establishes basic and specialized skills and attitudes necessary for being a servant-leader in the church and world.

The wide range of IOC courses offers students a strong and diverse background in communication skills, research, and theory. Graduates may be employed in a variety of fields, including the following: business (operations manager, chief financial officer, marketing specialist, media planner, public relations specialist, customer service representative), education (school counselor, college admissions adviser), human services (family service supervisor), sales (account executive, sales analyst, and claims representative), training and development (management trainer, recruiter), and ministry (minister of membership, minister of assimilation, and office manager). Graduates will also be able to pursue further training in Graduate School in the specialization of their choosing.

Graduates completing the Interpersonal and Organizational Communication Program will be able to:

- Explain theoretical concepts applicable to interpersonal, public, and organizational communication contexts and recognize the communication behaviors that reflect those concepts.
- Assess the ethical implications of a given communication behavior in a given context.
- Evaluate message strategies in interpersonal, public, and organizational contexts.
- Exhibit competence in interpersonal and public communication skills.
- Select and apply communication strategies to establish mutually rewarding social and professional relationships.

GENERAL EDUCATION REQUIREMENTS		42 Hours
BIBLE & THEOLOGY MAJOR/MINOR REQUIREMENTS		39 Hours
INTERPERSONAL & ORGANIZATIONAL COMMUNICATION REQUIREMENTS		39 Hours
oCM 300	Elementary Homiletics	3
oGS 400	Senior Seminar Capstone	3
oIOC 200	Foundations of Communication Theory	3
oIOC 300	Organizational Communication	3
oIOC 310	Dynamics of Interpersonal Communication	3
oIOC 320	Intercultural Communication	3
oIOC 330	Communication in Small Groups and Teams	3
oIOC 340	Gender Communication	3
oIOC 420	Communication in Change	3
oIOC 430	Communication in Conflict Management	3
oLED 300	Servant Leadership	3
	General Electives	6
TOTAL HOURS		120

Online Model Course Sequence – Christian Leadership and Communication

Year 1

oBT 135	Personal Spiritual Formation	F1
oEN 130	Composition & Grammar	F1
oBT 100	Intro. to Biblical Interp.	F2
oIOC 100	Speech Fundamentals	F2
oHI 140	Ancient Civilizations	S1
oLI 140	Literature 1	S1
oEN 131	Critical Research	S2
oSC 140	Earth Science	S2
oBT 210	Old Testament 1	SM
oBT 211	New Testament 1	SM

Year 2

oPY 150	Introduction to Psychology	F1
oPH 210	Introduction to Philosophy	F1
oBT 212	Old Testament 2	F2
oBT 213	New Testament 2	F2
oFIN 105	Personal Financial Management	S1
oGS 290	Cultural Anthropology	S1
oHI 141	Modern Civilizations	S2
oLI 141	Literature 2	S2
oSC 133	Microbiology & Lab	SM
	Elective	SM

Year 3

oIOC 200	Foundations of Comm. Theory	F1
	Elective	F1
oBT 214	Prophetic Lit. Seminar/Elective	F2
oIOC 330	Comm. in Small Groups & Teams	F2
	Elective	S1
oCM 300	Elementary Homiletics	S1
oBT 310	Jesus of Nazareth	S2
oIOC 300	Organizational Communication	S2
oBT 350	Scripture and Christian Living	SM
	Elective	SM

Year 4

oHI 310	Restoration History	F1
IOC 430	Comm. in Conflict Management	F1
oNT 315	Acts Seminar/Elective	F2
oLED 300	Servant Leadership	F2
oBT 451	Biblical Theology/Elective	S1
oIOC 310	Dynamics of Interpersonal Comm.	S1
oIOC 320	Intercultural Communication	S2
oIOC 340	Gender Communication	S2
oIOC 420	Communication in Change	SM
oGS 400	Senior Seminar Capstone	SM

❖ Christian Ministry Program with Multiple Concentrations

Full-time ministry in today's church means employing a variety of skills and information to effectively teach and lead. Ministry staff will teach lessons, design curriculum, manage conflict, evangelize, and mentor the members of their churches in a multitude of settings and roles. Because of the increasingly diverse nature of ministry, students in the Ministry Program will complete a unified core curriculum that touches on many of the key areas of ministry development. Students will then select a Concentration to further develop their skills in the ministry area that best aligns with their interests and skills.

All students who complete the Ministry Program will be able to:

- Employ current research tools for discovery of truth as it applies to the contemporary church.
- Develop skills and various styles of teaching that are required for the discovery and transmission of truth.
- Effectively interpret and communicate the Word of God.
- Articulate a biblical philosophy of the servant-leader's role in God's mission to the world.

GENERAL EDUCATION REQUIREMENTS		42 Hours
BIBLE & THEOLOGY MAJOR REQUIREMENTS		39 Hours
MINISTRY MAJOR CORE REQUIREMENTS		24 Hours
oCE 280	Marriage & Family	3
oCE 345	Bible Teaching for the Church	3
oCM 300	Elementary Homiletics	3
oCM 410	Ministerial Counseling	3
oCM 420	Ministry Toolbox	3
oGS 400	Senior Seminar Capstone	3
oLED 300	Servant Leadership	3
	Bible & Theology Elective	3
MINISTRY CONCENTRATION		15 Hours
See course requirements and model sequences on the following pages		
TOTAL HOURS		120

Pastoral Ministry Concentration

Students in the Pastoral Ministry concentration are provided the basic, specialized, and practical skills necessary for the work of the ministry.

Graduates who complete the Pastoral Ministry concentration will be able to:

- Articulate a biblical philosophy of the servant-leader's role in God's mission to the world.
- Understand the administration of local church ministry.
- Demonstrate pastoral and interpersonal skills.

PASTORAL MINISTRY CONCENTRATION		15 Hours
oCM 310	Advanced Homiletics	3
oIOC 430	Communication in Conflict Management	3
oLA 250	Language Tools: Hebrew	3
oLA 251	Language Tools: Greek	3
	Bible & Theology Elective	3

Online Model Course Sequence – Pastoral Ministry

<u>Year 1</u>		
oBT 135	Personal Spiritual Formation	F1
oEN 130	Composition & Grammar	F1
oBT 100	Intro. to Biblical Interp.	F2
oIOC 100	Speech Fundamentals	F2
oHI 140	Ancient Civilizations	S1
oLI 140	Literature 1	S1
oEN 131	Critical Research	S2
oSC 140	Earth Science	S2
oBT 210	Old Testament 1	SM
oBT 211	New Testament 1	SM
<u>Year 2</u>		
oPY 150	Introduction to Psychology	F1
oPH 210	Introduction to Philosophy	F1
oBT 212	Old Testament 2	F2
oBT 213	New Testament 2	F2
oFIN 105	Personal Financial Management	S1
oGS 290	Cultural Anthropology	S1
oHI 141	Modern Civilizations	S2
oLI 141	Literature 2	S2
oSC 133	Microbiology & Lab	SM
	Elective	SM

<u>Year 3</u>		
oCE 345	Bible Teaching for the Church	F1
oLA 250	Language Tools: Hebrew	F1
oBT 214	Prophetic Literature Seminar	F2
oCE 280	Marriage & Family	F2
	Elective	S1
oCM 300	Elementary Homiletics	S1
oBT 310	Jesus of Nazareth	S2
oLA 251	Language Tools: Greek	S2
oBT 350	Scripture and Christian Living	SM
	Bible & Theology Elective	SM
<u>Year 4</u>		
oHI 310	Restoration History	F1
oIOC 430	Comm. in Conflict Mgmt.	F1
oNT 315	Acts Seminar	F2
oLED 300	Servant Leadership	F2
oBT 451	Biblical Theology	S1
oCM 310	Advanced Homiletics	S1
oCM 410	Ministerial Counseling	S2
oCM 420	Ministry Toolbox	S2
	Bible & Theology Elective	SM
oGS 400	Senior Seminar Capstone	SM

Youth Ministry Concentration

The Youth Ministry concentration will prepare students to minister to children and adolescents in both the church and world.

Graduates who complete the Youth Ministry concentration will be able to:

- Develop a theological, psychological, and pastoral approach to working with children and youth.
- Present Scripture in a relevant manner for children and youth.
- Serve in parachurch ministries related to children and youth (e.g., church camps).

YOUTH MINISTRY CONCENTRATION		15 Hours
oCE 310	Children's Ministry	3
oIOC 430	Communication in Conflict Management	3
oLA 251	Language Tools: Greek	3
oYM 400	Youth Ministry	3
	Bible and Theology Elective	3

Online Model Course Sequence – Youth Ministry

Year 1

oBT 135	Personal Spiritual Formation	F1
oEN 130	Composition & Grammar	F1
oBT 100	Intro. to Biblical Interpretation	F2
oIOC 100	Speech Fundamentals	F2
oHI 140	Ancient Civilizations	S1
oLI 140	Literature 1	S1
oEN 131	Critical Research	S2
oSC 140	Earth Science	S2
oBT 210	Old Testament 1	SM
oBT 211	New Testament 1	SM

Year 2

oPY 150	Introduction to Psychology	F1
oPH 210	Introduction to Philosophy	F1
oBT 212	Old Testament 2	F2
oBT 213	New Testament 2	F2
oFIN 105	Personal Financial Management	S1
oGS 290	Cultural Anthropology	S1
oHI 141	Modern Civilizations	S2
oLI 141	Literature 2	S2
oSC 133	Microbiology & Lab	SM
	Elective	SM

Year 3

oCE 345	Bible Teaching for the Church	F1
oYM 400	Youth Ministry	F1
oBT 214	Prophetic Lit. Seminar	F2
oCE 280	Marriage & Family	F2
	Elective	S1
oCM 300	Elementary Homiletics	S1
oBT 310	Jesus of Nazareth	S2
oLA 251	Language Tools: Greek	S2
oBT 350	Scripture and Christian Living	SM
	Bible & Theology Elective	SM

Year 4

oHI 310	Restoration History	F1
IOC 430	Comm. in Conflict Management	F1
oNT 315	Acts Seminar	F2
oLED 300	Servant Leadership	F2
oBT 451	Biblical Theology	S1
oCE 310	Children's Ministry	S1
oCM410	Ministerial Counseling	S2
oCM 420	Ministry Toolbox	S2
	Bible & Theology Elective	SM
oGS 400	Senior Seminar Capstone	SM

Church Planting Concentration

Students in the Church Planting concentration are provided the basic, specialized, and practical skills necessary for new church planting.

Graduates who complete the Church Planting concentration will be able to:

- Develop the rationale, skills, and methodologies employed in church planting;
- Learn the strategies most useful in launching and establishing new churches;
- Interact with community leaders in promulgating a new church.

CHURCH PLANTING CONCENTRATION		15 Hours
oCM 340	Understanding and Reaching the Community	3
oCM 350	Church Resource Management	3
oCM 360	Growing a Great Commission Church	3
oCM 362	Marketplace Ministry	3
oCM 430	Practical Issues and Strategies in Church Planting	3

Year 1

oBT 135	Personal Spiritual Formation	F1
oEN 130	Composition & Grammar	F1
oBT 100	Intro. to Biblical Interpretation	F2
oIOC 100	Speech Fundamentals	F2
oHI 140	Ancient Civilizations	S1
oLI 140	Literature 1	S1
oEN 131	Critical Research	S2
oSC 140	Earth Science	S2
oBT 210	Old Testament 1	SM
oBT 211	New Testament 1	SM

Year 2

oPY 150	Introduction to Psychology	F1
oPH 210	Introduction to Philosophy	F1
oBT 212	Old Testament 2	F2
oBT 213	New Testament 2	F2
oFIN 105	Personal Financial Management	S1
oGS 290	Cultural Anthropology	S1
oHI 141	Modern Civilizations	S2
oLI 141	Literature 2	S2
oSC 133	Microbiology & Lab	SM
	Elective	SM

Year 3

oCE 345	Bible Teaching for the Church	F1
oCM 340	Understanding and Reaching the Community	F1
oBT 214	Prophetic Literature Seminar	F2
oCE 280	Marriage & Family	F2
	Elective	S1
oCM 300	Elementary Homiletics	S1
oBT 310	Jesus of Nazareth	S2
oCM 350	Church Resource Management	S2
oBT 350	Scripture and Christian Living	SM
	Bible & Theology Elective	SM

Year 4

oHI 310	Restoration History	F1
oCM 360	Growing a Great Commission Church	F1
oNT 315	Acts Seminar	F2
oLED 300	Servant Leadership	F2
oBT 451	Biblical Theology	S1
oCM 430	Practical Issues and Strategies in Church Planting	S1
oCM 410	Ministerial Counseling	S2
oCM 420	Ministry Toolbox	S2
oCM 362	Marketplace Ministry	SM
oGS 400	Senior Seminar Capstone	SM

❖ Business Management Program

Students in the Business Management Program are prepared for entry-level management positions in large nonprofit organizations as well as leadership positions in smaller organizations. This program also prepares the graduate to envision, start up, and manage a business.

Graduates completing the Business Management program will be able to:

- Effectively communicate the Kingdom principle of stewardship and how it relates to a business organization.
- Utilize appropriate statistics, research methodology, and strategies to effectively evaluate existing research and conduct research to facilitate reliable decision-making.
- Apply strategic planning, budget, finance, resource development, resource deployment, and accountability reporting to the business organization.
- Articulate best practices of governance including start-up, resource management – both personal and financial, and organizational development
- Develop and deploy effective strategies related to marketing, public relations, and communication.
- Communicate as a servant-leader, building trust and developing relationships for personal and corporate effectiveness.

GENERAL EDUCATION REQUIREMENTS		42 Hours
BIBLE & THEOLOGY MAJOR/MINOR REQUIREMENTS		39 Hours
BUSINESS MANAGEMENT REQUIREMENTS		39 Hours
oACC 300	Accounting for Decision Making	3
oACC 310	Intermediate Accounting	3
oBUS 150	Introduction to Business	3
oBUS 495	Business Portfolio	3
oECN 201	Principles of Macroeconomics	3
oECN 301	Principles of Microeconomics	3
oFIN 300	Managerial Finance	3
oIOC 300	Organizational Communication	3
oLED 330	Servant Leadership	3
oMGT 340	Marketing Strategies and Public Relations	3
oMGT 420	Business Law	3
oPH 290	Ethics, Values, and Social Responsibility	3
oGS 410	Business Capstone	3
TOTAL HOURS		120

Online Model Course Sequence – Business Management

Year 1

oBT 135	Personal Spiritual Formation	F1
oEN 130	Composition & Grammar	F1
oBT 100	Intro. to Biblical Interpretation	F2
oIOC 100	Speech Fundamentals	F2
oHI 140	Ancient Civilizations	S1
oLI 140	Literature 1	S1
oEN 131	Critical Research	S2
oSC 140	Earth Science	S2
oBT 210	Old Testament 1	SM
oBT 211	New Testament 1	SM

Year 2

oPY 150	Introduction to Psychology	F1
oPH 210	Introduction to Philosophy	F1
oBT 212	Old Testament 2	F2
oBT 213	New Testament 2	F2
oFIN 105	Personal Financial Management	S1
oGS 290	Cultural Anthropology	S1
oHI 141	Modern Civilizations	S2
oLI 141	Literature 2	S2
oSC 133	Microbiology & Lab	SM
	Elective	SM

Year 3

oBUS 150	Introduction to Business	F1
oACC 300	Accounting for Decision Making	F1
oBT 214	Prophetic Literature Seminar/Elective	F2
oECN 201	Principles of Macroeconomics	F2
oECN 301	Principles of Microeconomics	S1
oFIN 300	Managerial Finance	S1
oBT 310	Jesus of Nazareth	S2
oIOC 300	Organizational Communication	S2
oBT 350	Scripture and Christian Living	SM
	Elective	SM

Year 4

oHI 310	Restoration History	F1
oACC 310	Intermediate Accounting	F1
oNT 315	Acts Seminar/Elective	F2
oLED 330	Servant Leadership	F2
oBT 451	Biblical Theology/Elective	S1
oMGT 340	Marketing Strategies and Public Relations	S1
oMGT 420	Business Law	S2
oPH 290	Ethics, Values, and Social Responsibility	S2
oGS 410	Business Capstone	SM
oBUS 495	Business Portfolio	SM

ASSOCIATE OF ARTS (GENERAL EDUCATION)

The student who completes the Associate of Arts (General Education) will be able to:

- Demonstrate a foundational knowledge of the contents and theology of the New Testament
- Demonstrate essential skills for professional people such as proficiency in oral and written communication and the ability to work with others
- Demonstrate a broad knowledge of history, literature, philosophy, mathematics, science and culture
- Articulate (at a foundational level) a Christian worldview
- Begin to integrate knowledge and Christian teaching

Associates Degree Requirements

Course ID	Course name	Credits
oBT 100	Introduction to Biblical Interpretation	3
oBT 135	Personal Spiritual Formation	3
oBT 350	Scripture and Christian Living	3
oEN 130	Composition & Grammar	3
oEN 131	Critical Research	3
oFIN 105	Personal Financial Management	3
oSO 290	Cultural Anthropology	3
oHI 140	Ancient Western Civilization	3
oHI 242	Modern Western Civilization	3
oCC 110	Speech Fundamentals	3
oLI 140	Literature 1	3
oLI 242	Literature 2	3
oNT 210	New Testament 1	3
oNT 211	New Testament 2	3
oOT 210	Old Testament 1	3
oOT 211	Old Testament 2	3
oPH 210	Introduction to Philosophy	3
oPY 150	Introduction to Psychology	3
oSC 140	Earth Science	3
oSC 133	Microbiology & Lab	3
TOTAL HOURS 60		

Associates Model Course Sequence

Year 1		
*oBT 135	Personal Spiritual Formation	F1
oEN 130	Composition & Grammar	F1
*oBT 100	Introduction to Biblical Interpretation	F2
oCC 110	Speech Fundamentals	F2
oHI 242	Ancient Western Civilization	S1
oLI 140	Literature 1	S1
oEN 131	Critical Research	S2
oSC 140	Earth Science	S2
*oOT 210	Old Testament 1	SM
*oNT 210	New Testament 1	SM
Year 2		
oPY 150	Introduction to Psychology	F1
oPH 210	Introduction to Philosophy	F1
*oOT 211	Old Testament 2	F2
*oNT 211	New Testament 2	F2
oFIN 105	Personal Financial Management	S1
oSO 290	Cultural Anthropology	S1
oHI 242	Modern Western Civilization	S2
oLI 242	Literature 2	S2
oBT 350	Scripture and Christian Living	SM
oSC 133	Microbiology & Lab	SM

*Courses must be taken at GLCC

Course Descriptions

COURSE NUMBERING

- 100 Level A basic or introductory course that provides a foundation for more advanced studies, ordinarily taken in the freshman years.
- 200 Level A survey or overview of a subject area, ordinarily taken in the sophomore year.
- 300 Level A more in-depth inquiry into a subject area, ordinarily taken in the junior year.
- 400 Level An advanced study with a specific focus, ordinarily taken in the senior year.

LETTER SYSTEM USED to IDENTIFY AREAS of STUDY

- ACC Accounting
BT Bible & Theology
BUS Business
CC Communication
CE Christian Education
CM Christian Ministries
ECN Economics
FIN Finance
GS General Studies
HI History
IOC Interpersonal & Organizational Communication
LA Biblical Languages
LED Leadership
LI Literature
MA Mathematics
MGT Business Management
NT New Testament
OT Old Testament
PH Philosophy
PY Psychology
SC Science
SO Sociology
YM Youth Ministry

COURSE DESCRIPTIONS

oACC 300

ACCOUNTING for DECISION MAKING

3 Hours

An examination of contemporary accounting issues relevant to decision makers and managers, such as principles, techniques, and various uses of accounting in the planning and decision making within organizations. Study includes generally accepted accounting principles and techniques for measurement and reporting of financial information in a balance sheet, income statement, and statement of cash flows.

oACC 310

INTERMEDIATE ACCOUNTING

3 Hours

This course reviews the contemporary accounting issues studied in ACC 300 and continues with a more comprehensive study of the major categories of the balance sheet, statement of cash flow, and income statements. In addition, students will be introduced to the accounting, analysis, and reporting of special topics such as pension/retirement, leases, inflation, income taxes, earnings per share, and revenue recognition.

oBT 100

INTRODUCTION to BIBLICAL INTERPRETATION

3 Hours

An introduction to basic principles of biblical interpretation and secondary resources that aid in the study of the Bible.

oBT 135

PERSONAL SPIRITUAL FORMATION

3 Hours

This course will introduce the Christian Spiritual life and set the student on the path toward spiritual growth throughout his/her time at GLCC.

oBT 210

JESUS of NAZARETH

3 Hours

An examination of the life, teachings, and theological significance of Jesus of Nazareth for world history and Christian faith. This class focuses on what it means for Jesus to be the Messiah of Israel, head of the church, preexistent Word, and Lord of all creation.

oBT 350

SCRIPTURE & CHRISTIAN LIVING

3 Hours

Prerequisites: oNT 211 / oOT 211

This class examines how Christians may live in the contemporary world as people shaped by Scripture. Today Christians find themselves torn between competing "worlds." On the one hand, we are born or move into diverse cultures shaped variously by personal whim, majority consensus, and the powers-that-be. We are baptized, on the other hand, into a people who live by a different standard – the reign of God. In this class we use the compass of Scripture to help navigate the world of competing allegiances while faithfully bearing witness to God's reign.

oBT 451

BIBLICAL THEOLOGY

3 Hours

Prerequisites: oNT 211 / oOT 211

An advanced course that equips students with a biblical methodology for exploring key Christian doctrines. The class focuses on how to theologize from the entirety of Scripture while paying careful attention to the specific context of each passage as well its broader place in God's unfolding revelation.

oBUS 150

INTRODUCTION to BUSINESS

3 Hours

An overview of the business environment (i.e., globalization, economics, government, and society), and an introduction to the key functional areas within the firm, such as marketing, operations, accounting, finance, management, and human resources in an effort to develop students' understanding of business fundamentals.

oBUS 495

BUSINESS PORTFOLIO

3 Hours

All business majors are required to complete a business portfolio in order to fulfill graduation requirements. This course helps you create a portfolio that communicates your value and your values to prospective collaborators or employers. The portfolio is the vehicle that enables students to integrate the life skills and knowledge they bring with them and the knowledge, skills and values learned within the courses and field experiences throughout the program.

oCC 110

SPEECH FUNDAMENTALS

3 Hours

An introductory course in the delivery of speeches through participation, using both extemporaneous and outline forms.

oCE 280

MARRIAGE & FAMILY

3 Hours

An exploration of the foundations and relationships of a family in the United States. The course will investigate interfamily communication, finances and programs the church can develop to aid the family.

oCE 310

CHILDREN'S MINISTRY

3 Hours

A focused study on the concepts, methods, and materials used in developing a Christian education ministry for children from birth to age eleven.

oCE 345

BIBLE TEACHING FOR THE CHURCH

3 Hours

An in-depth study of modern teaching techniques and their use in preparing and presenting biblical lessons. The study will also focus on preparing course and lesson objectives in writing curriculum.

oCM 300**ELEMENTARY HOMILETICS**
3 Hours

Prerequisite: oCC 110

An introduction to the principles and practices of preaching.

oCM 310**ADVANCED HOMILETICS**
3 Hours

Prerequisite: oCM 300

An advanced study of the sermonic process with a special emphasis upon the preparation and delivery of expository sermons.

oCM 360**NEW CHURCH PLANTING**
3 Hours

A study of the rationale, skills, and methodologies employed in planting and establishing new churches in various contexts of need.

oCM 362**MARKETPLACE MINISTRY**
3 Hours

The purpose of this course is to learn and live the foundational tenets of biblical Christianity in the marketplace of life; at home, at work, and in the school; in short, in the public arena. Attention will be given to the lifestyle of the believer as a statement to the non-Christian, relationship building, lifestyle evangelism, spiritual conversation with the non-Christian, and the biblical elements of conversion.

oCM 410**MINISTERIAL COUNSELING**
3 Hours

A comprehensive study of the essential elements of Christian counseling from a ministerial point of view. Topics will include studies on pastoral counseling and the law, record keeping, office design, homework assignments, premarital counseling, short-term counseling methods, the use of Scripture in counseling, and counseling special populations in the church (e.g., geriatric, marriage, youth, cross-cultural populations, and individuals with addictions).

oCM 420**MINISTRY TOOLBOX**
3 Hours

This course covers a wide range of topics, many of which are not covered in other courses. The goal of this course is to fill in possible gaps in your ministry education in order to make you well rounded and prepared for vocational ministry.

oCM 430**PRACTICAL ISSUES & STRATEGIES in CHURCH PLANTING**
3 Hours

Prerequisite: oCM 360

This course provides a discussion regarding the strategies most useful in launching, establishing and promoting new churches.

oCM 472**MOBILIZATION of VOLUNTEERS**
3 Hours

This course will investigate ways to mobilize and engage volunteers. It will defend the value of volunteers and their relationship within an organization. The topics examined will include: types of recruitment methods, importance of background checks, communicating organizational mission statements, goals and values, training, retention, volunteer tasks and expectations, motivation, reward systems and performance improvement for both volunteers and staff. Throughout the course, you will develop a practice scenario of organizing volunteers and staff for a specific event.

oECN 201**PRINCIPLES of MACROECONOMICS**
3 Hours

Emphasis upon macroeconomic theories, of international and national income determination, consumption, investment, savings, business cycles, prices and money, the banking system, monetary and fiscal policy. Includes historical review of development and economic doctrines.

oECN 301**PRINCIPLES of MICROECONOMICS**
3 Hours

Prerequisite: oECN 201

Emphasis upon general microeconomic policies, an introduction to theories of consumer behavior, product demand, cost and supply, production, the organization and its markets, capital and pricing factors. Includes application to personal finance.

oEN 130**COMPOSITION & GRAMMAR**
3 Hours

Study of basic sentence structure, conventional usage, construction of logical thought units, includes practice writing essays.

oEN 131**CRITICAL RESEARCH**
3 Hours

Prerequisite: oEN 130

An introduction to information literacy and research methods culminating in a research paper.

oFIN 105**PERSONAL FINANCIAL MANAGEMENT**
3 Hours

Building upon a foundation of basic biblical and theological principles, this course will address the need to plan one's finances, the time value of money, skills in managing money, understanding taxes and insurance, understanding the dangers and managing the potential of debt, planning for retirement, understanding Social Security and Medicare, investing, and financial planning throughout the life cycle.

oFIN 300**MANAGERIAL FINANCE****3 Hours**

A study of the major components of managerial finance and how they relate to business organizations. Topics include maximizing stakeholder value, financial institutions and markets; financial statement analysis; cash and working capital planning; application of time value of money concepts to the organization; debt and equity security valuations; capital budgeting; cost of capital; leverage; and capital structures.

oGS 400**SENIOR SEMINAR CAPSTONE****3 Hours**

Prerequisite: Last year of studies

A senior capstone course in which students reflect on their spiritual and academic progress during their program. Students also learn principles for professional success. Students develop and present a major research project on a relevant topic in their field of service.

oGS 410**BUSINESS CAPSTONE****3 Hours**

Prerequisite: Last year of studies

A senior capstone course in which students reflect on their spiritual and academic progress during their program. Students also learn principles for professional success focusing on the business world. Students develop and present a major research project on a relevant topic in the business field.

oHI 140**ANCIENT WESTERN CIVILIZATION****3 Hours**

A historical survey and cultural examination of the early civilizations that once flourished in ancient Mesopotamia, Palestine, Egypt, Greece, and Rome, terminating with the traditional date for the fall of the Roman Empire (i.e., A.D. 476).

oHI 242**MODERN WORLD CIVILIZATION****3 Hours**

A historical survey and cultural examination of the major events, people, and problems of the world since the onset of the 17th Century.

oHI 310**RESTORATION HISTORY****3 Hours**

A study of the development and doctrines of that movement given initial impetus by Alexander Campbell [et al.] at the inception of the 19th century, and today identified with the body known as the Church of Christ or Christian Church.

oIOC 200**FOUNDATIONS of COMMUNICATION THEORY****3 Hours**

Basic theories pertaining to spoken symbolic interaction, focusing mainly on the psychological and sociological aspects of interpersonal communication and public address.

oIOC 300**ORGANIZATIONAL COMMUNICATION****3 Hours**

Current communication theories and practices in the modern formal organization.

oIOC 310**DYNAMICS of INTERPERSONAL COMMUNICATION****3 Hours**

Assists student in understanding the interpersonal communication process and in analyzing barriers to its effectiveness.

oIOC 320**INTERCULTURAL COMMUNICATION****3 Hours**

Content focuses on how values, attitudes, and beliefs influence communication among people from different cultural backgrounds.

oIOC 330**COMMUNICATION in SMALL GROUPS****3 Hours**

Theories and an application of methods surrounding small-group interaction processes.

oIOC 340**GENDER COMMUNICATION****3 Hours**

Focuses on the role of communication in the creation and perpetuation of gender stereotypes and issues facing communication styles.

oIOC 420**COMMUNICATION & CHANGE****3 Hours**

Research on and methods of communicating change in existing social systems.

oIOC 430**COMMUNICATION in CONFLICT MANAGEMENT****3 Hours**

Theory, research, and practical application managing conflicts through communication. Focuses on conflict between people in the contexts of family, group and organizations.

oLA 250**LANGUAGE TOOLS: HEBREW****3 Hours**

A beginning course in classical Hebrew covering all normal grammar, syntax, basic vocabulary, and reading of the Hebrew Bible. This course is designed to allow students to use the language in a ministry context, not for mastery.

oLA 251**LANGUAGE TOOLS: GREEK****3 Hours**

The beginning study of New Testament Greek, primarily concerned with grammar, vocabulary, and elementary reading of selected texts. This course is designed to allow students to use the language in a ministry context, not for mastery.

oLED 300

SERVANT LEADERSHIP 3 Hours

A study in the theoretical issues relating to servant leadership in the church and world. Topics to be discussed include the spiritual formation of a leader, biblical principles of leadership in comparison to secular models and theories, leadership development, ethics, vision and mission, decision-making, strategic planning, teamwork, change, and conflict management. Projects will be tailored to the particular major of each student.

oLI 141

LITERATURE 1 3 Hours

A survey of the literature of the Western world from its Mesopotamian beginnings through Egyptian, Greek, and Roman writings to the fall of the Roman Empire.

oLI 242

LITERATURE 2 3 Hours

Continuing survey of the literature of the Western world (mostly Europe and Britain).

oMA 200

QUANTITATIVE LITERACY 3 Hours

This course develops the student's ability to apply mathematical reasoning in the everyday world. It emphasizes the practical use of numbers in real-world contexts such as business, consumer finances, politics, history, and social sciences.

oMGT 340

MARKETING STRATEGIES & PUBLIC RELATIONS 3 Hours

Fundamental marketing strategies are explored. Various strategies are used to develop effective and practical solutions to real marketing issues. Marketing strategies will cover brand development, crafting the brand message, creative, and various media strategies. Course will conclude with a study of public relation communication processes and tools.

oMGT 420

BUSINESS LAW 3 Hours

Course studies the basic principles of law applicable to the business world emphasizing the U.S. judicial system, contracts, sales, property, agency, and business organizations. The goal of the course is to provide the basic knowledge and understanding of legal theories and practical applications of rules/laws as they pertain to the decision-making aspects of administration and professional conduct in business.

oNT 210

NEW TESTAMENT 1 3 Hours

Prerequisite: oBT 100, oEN 131

An introduction to the events and literature of the intertestamental period and a survey of the Gospels and Acts. The course objectives are bridging the period between the Testaments, illustrating the continuity of the biblical story arc and providing essential background information for the study of the NT, familiarize students with the writings of the historical books of the NT as well as critical and theological issues related to their study, provide an overview of Jesus' life and teaching and the growth of the early church, which is foundational for the study of the remaining NT writings.

oNT 211

NEW TESTAMENT 2 3 Hours

Prerequisite: oNT 210

A survey of the letters of the New Testament and the Book of Revelation. The course objective is to familiarize students with the content of these writings as well as critical and theological issues related to their study.

oNT 315

ACTS SEMINAR 3 Hours

Prerequisite: oNT 211

This course is a verse-by-verse exegetical study of the book of Acts with emphasis on the historical development of the church during the first thirty years of its life.

oOT 210

OLD TESTAMENT 1 3 Hours

Prerequisite: oBT 100

This course will cover Genesis through Kings in the Hebrew arrangement, giving an intermediate-level survey. Key texts for theology and problematic texts will be highlighted.

oOT 211

OLD TESTAMENT 2 3 Hours

Prerequisite: oOT 210

This course will survey the Prophets and "Writings" section of the Hebrew canon and consider the theology of the entirety of the Old Testament.

oOT 315

EXPLORING the WORLD of the OLD TESTAMENT 3 Hours

Prerequisite: oOT 211

An examination of the physical and material context of the ancient Near East that focuses on geography, archaeology, and cultural artifacts.

oOT 320

PROPHETIC LITERATURE SEMINAR 3 Hours

Prerequisite: oOT 211

This course will cover the prophets Isaiah through Malachi, giving an intermediate-level survey. Key texts for theology and problematic texts will be highlighted.

oPH 210**INTRODUCTION TO PHILOSOPHY
3 Hours**

Prerequisite: HI 140

This course traces the history of philosophy primarily within the Western tradition with special attention to major thinkers and the implications of their thought for ethics.

oPH 290**ETHICS, VALUES, & SOCIAL RESPONSIBILITY
3 Hours**

Prerequisite: oPH 210

Provides a theoretical and practical overview of ethics theory, values formation, and ethical decision making within the context of management and leadership. Emphasis on identifying workable models for ethical decision making and social responsibility from a Judeo-Christian worldview, at both the professional and personal level.

oPY 150**INTRODUCTION to PSYCHOLOGY
3 Hours**

A study of human thought and behavior, including personality theories, perception and sensation, learning theory, social and behavioral disorders, and basic therapeutic approaches.

oSC 133**MICROBIOLOGY & LAB
3 Hours**

This course is designed for students who need a broad coverage of microbiology. It includes a study of microscopic organisms and their relationship to health and disease. There is a special emphasis on disinfection, sterilization, immunology, and microbiological aspects of disease.

oSC 140**EARTH SCIENCE
3 Hours**

This course is designed to provide a general overview of environmental science, with an emphasis on sound science, stewardship, and sustainability. Topics include basic concepts of environmental science, relationships between living and nonliving things, human impact upon the environment, and care of earth's resources to support future generations of living things. Critical thinking skills will be utilized throughout this course, as these skills underlie one's ability to carefully consider scientific concepts and their effects upon human interactions. The study of environmental science is approached with an understanding of the grave responsibilities of human beings to practice wise stewardship of God's creation.

oSO 290**CULTURAL ANTHROPOLOGY
3 Hours**

A study of cultures around the world, including an examination of various specific components of global cultures. Special attention is paid to introductory cross-cultural interaction. This course emphasizes the skills of ethnographic research and participant observation.

oYM 400**YOUTH MINISTRY
3 Hours**

An in-depth study of the present youth culture and the role of the church in planning specific programs for ministering to that culture.

Master Carousel		
FALL 1		
oBT	135	Personal Spiritual Formation
oEN	130	Composition & Grammar
oPY	150	Introduction to Psychology
oPH	210	Introduction to Philosophy
oBUS	150	Intro to Business
oACC	300	Accounting for Decision Making
oIOC	200	Foundations of Communication Theory
oCE	345	Bible Teaching for the Church
oYM	400	Youth Ministry
oLA	250	Language Tools: Hebrew
oHI	310	Restoration History
oIOC	430	Communication in Conflict Management
FALL 2		
oBT	100	Introduction to Biblical Interpretation
oIOC	100	Speech Fundamentals
oOT	211	Old Testament 2
oNT	211	New Testament 2
oOT	320	Prophetic Literature Seminar
oIOC	330	Communication in Small Groups and Teams
oECN	201	Principles of Macroeconomics
oCE	280	Marriage and Family
oNT	315	Acts Seminar
oLED	300	Servant Leadership
oACC	310	Intermediate Accounting

SPRING 1		
oHI	140	Ancient Western Civilization
oLI	141	Literature 1
oFIN	105	Personal Financial Management
oGS	290	Cultural Anthropology
oCM	300	Elementary Homiletics
oECN	301	Principles of Microeconomics
oFIN	300	Managerial Finance
oMGT	340	Marketing Strategies and Public Relations
oBT	451	Biblical Theology
oCE	310	Children's Ministry
oIOC	310	Dynamics of Interpersonal Communication
SPRING 2		
oEN	131	Critical Research
oSC	140	Earth Science
oHI	242	Modern Western Civilization
oLI	242	Literature 2
oBT	310	Jesus of Nazareth
oIOC	300	Organizational Communication
oLA	251	Language Tools: Greek
oIOC	320	Intercultural Communication
oIOC	340	Gender Communication
oMGT	420	Business Law
oPH	290	Ethics, Values, and Social Responsibility
oCM	410	Ministerial Counseling
oCM	420	Ministry Toolbox
SUMMER		
oOT	210	Old Testament 1
oNT	210	New Testament 1
oSC	133	Science Lab & Course (Microbiology)
oBT	350	Scripture and Christian Living
oIOC	420	Communication in Change
oGS	400	Senior Seminar Capstone
oBUS	400	Business Capstone
oBUS	495	Business Portfolio

- Gen Ed
- Bible
- Comm
- Business
- Ministry
- Cross Pro

ACADEMIC POLICIES & RESOURCES

ACADEMIC INTEGRITY POLICY

GLCC places a high value on honesty, integrity, and truthfulness. All instances of academic dishonesty result in prompt disciplinary action by the college. Academic dishonesty includes, but is not limited to, the following practices:

- Plagiarizing: failing to document quoted material, presenting the ideas of others as if they were your own, or submitting someone else's work as your own.
- Lying about your work.
- Sharing assignment, quiz, or exam information with another student unless working together is part of the assignment instructions.
- Cheating on exams with any form of cheat sheet, or technology, or by looking at another student's answers.
- Using another student's work to complete your own assignment or having another person or program (AI) complete your work for you unless doing so is part of the assignment instructions.
- Submitting the same assignment for different classes without written permission from both professors.
- Making any other attempt to deceptively receive an unearned grade.

Violations of this policy will be handled in the following manner.

First Offense

- The first time a student is found guilty, he or she will fail the assignment in which the violation occurred.
- The professor will inform the Dean of Online Education of this violation, and the Dean will add the student's name to a list of academic offenders. The Dean of Online Education will reach out to the students with a warning about the potential consequences.

Second Offense

- Once any faculty member confronts and reports a student for academic dishonesty, the next reported violation will be treated as a second offense.
- Students who commit a second offense automatically fail the course in which the second violation occurs.

Third Offense

- Students who commit a third academic offense will face immediate academic suspension.

Acceptable Evidence of Academic Integrity Violation

1. Documentary Evidence
 - Copies of student work (e.g., essays, exams, lab reports) showing similarities to outside sources or other students' submissions
 - Source materials that were plagiarized (e.g., webpages, journal articles, books)
 - Submission metadata (e.g., timestamps showing inconsistencies, file history, or unusual edit patterns)
 - Screenshots of online communications or platforms showing unauthorized collaboration
2. Digital Forensics
 - Similarity reports from plagiarism detection tools
 - Logs from Populi showing login activity, file access, or unusual exam behavior
 - IP address tracking showing multiple students submitting from the same location at the same time

3. Eyewitness Testimony
 - Statements from faculty, staff, or proctors who observed cheating or misconduct
 - Statements from students who witnessed or were asked to participate in academic dishonesty
4. Confessions or Admissions
 - Written or recorded admissions by the student
 - Emails or messages sent by the student acknowledging the act
5. Physical Evidence
 - Unauthorized materials brought into an exam room (e.g., cheat sheets, notes written on a student's body or clothing)
 - Possession of another student's work or exam paper without adequate explanation
6. Behavioral Evidence
 - Inconsistencies in student performance (e.g., dramatic improvement in writing ability)
 - Failure to replicate or explain one's own work when questioned

ADVISING

Academic advising is an essential component of higher education; therefore, GLCC is committed to providing the individual advice and assistance that students need at every step throughout their program. The College provides an "Online Concierge" to each student who will assist them in constructing course schedules that meet their needs and fulfill the requirements of the major.

Students are responsible for scheduling, preparing for, and keeping appointments with their advisers; seeking out contacts and information; and knowing the basic requirements of their individual degree programs. Students bear the final responsibility for making their own decisions based on the information and advice available and, ultimately, on their own judgment. Therefore, they should become knowledgeable about the policies, procedures, and rules of the College and its academic programs.

The Concierge will assist students in developing a thorough knowledge of the institution, the structure of the curriculum (e.g., course progressions and prerequisites), and the requirements of their chosen major.

ATTENDANCE

Students are required to participate in a significant way by turning in assignments in the first week of the course. If a student does not, they will be contacted and likely dropped from the course due to lack of participation.

CLASSIFICATION

Students enrolled in regular degree and certificate programs at Great Lakes Christian College are classified according to the number of credit hours earned:

Freshmen	0 – 30 semester hours
Sophomores	31 – 60 semester hours
Juniors	61 – 90 semester hours
Seniors	91+ semester hours

Three additional classifications of students exist at Great Lakes Christian College:

Limited: A student taking classes for credit but not pursuing a degree

A.L.P.: A student over twenty-five years of age and enrolled in the Adult Learning Program

Audit: A student enrolled for informational instruction only, not receiving college credit

CREDIT BY EXAM AND ADVANCED PLACEMENT POLICY

Students may choose to accelerate their college career in one of two ways provided by the College Board: Advanced Placement (AP) and College Level Examination Program (CLEP). A student must receive AP credit before entering college and CLEP credit before the end of the first semester of the senior year. A student may earn up to 25% (or 30.75 hours) of credit for a bachelor's degree or up to 25% (or 15.75 hours) of credit for an associate degree through these programs. The results of these tests should be forwarded to the Registrar's Office.

Advanced Placement (AP)

High schools throughout the nation implement the Advanced Placement Program of the College Board. For more information, visit <http://www.collegeboard.com/student/testing/ap/about.html>. The college follows the recommendation of the American Council on Education that a score of 3 or higher on an AP test will earn credit for the corresponding course at the college (see list below). Other AP tests that do not correspond directly to a course at GLCC may count as three hours toward general electives. A grade of "P" will be given for the course, and it will not be calculated in the student's GPA. Credits earned through AP testing will be charged a processing fee of \$30.00 for each test recorded. AP credit already awarded by another institution will not be subject to the processing fee.

AP Examination	Credit Awarded for:
Biology	BIO 150 (4)
Calculus AB or BC	MA 200 (3)
Chemistry	CHE 180 (4)
English Language & Composition	EN 130 (3)
English Literature & Composition	LI 141 or LI 242 (3)
Environmental Science	Gen Ed Sci. Req. (4)
European History	HI 141 (3)
Physics B or C	Gen Ed Sci. Req. (4)
Psychology	PY 150 (3)
Statistics	MA 250 (3)
U.S. History	HI 250 or 251 (3)
World History	HI 242 (3)

College Level Examination Program (CLEP)

The College Level Examination Program of the College Board provides computer-mediated tests in certain subject areas that may be taken at designated testing centers. For locations of testing centers, visit <http://www.collegeboard.com/student/testing/clep/about.html>. GLCC follows the recommendation of the American Council on Education that a score of 50 on a CLEP test will earn credit for the corresponding course at the college (see list below). Other CLEP exams that do not correspond directly to a course at GLCC may count as three hours toward general electives. A grade of "P" will be given for the course, and it will not be calculated in the student's GPA. Credits earned through CLEP testing will be charged a processing fee of \$30.00 for each test recorded. CLEP credit already awarded by another institution will not be subject to the processing fee.

CLEP Examination	Credit Awarded for:
American Literature	LI 141 or LI 242 (3)
Biology	BIO 150 (4)
Calculus	MA 200 (3)
Chemistry	CHE 180 (4)
College Algebra	MA 200 (3)
College Algebra—Trigonometry	MA 200 (3)
College Composition	EN 130 (3)
College Composition Modular	EN 130 (3)

College Mathematics	MA 200	(3)
Education Psychology, Intro to	ED 330	(3)
College Composition Modular	EN 130	(3)
History of the United States I	HI 250	(3)
History of the United States II	HI 251	(3)
Human Growth & Development	ED 220	(3)
Humanities	MU 100	(2)
Natural Sciences	Gen Ed. Sci. Req.	(4)
Psychology, Introductory	PY 150	(3)
Social Sciences and History	SO 270	(3)
Sociology, Introductory	SO 270	(3)
Statistics	MA 250	(3)
Trigonometry	MA 200	(3)
Western Civilization I	HI 140	(3)
Western Civilization II	HI 141	(3)

FEDERAL CREDIT HOUR DEFINITION

A credit hour is an amount of work represented in intended learning outcomes. It is verified by evidence of student achievement that is an institutionally-established equivalency that reasonable approximates not less than: (1) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester hour of credit, ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or (2) at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practicum, studio work, and other academic work leading toward to the award of credit hours.

GRADES

Each student's cumulative grade point average (GPA) will be computed at the end of each semester. A report of the student's grades, permanent record of the student's courses, credits, and grades are stored in the Registrar's Office. While the College only records grades on a 4.0 scale, the following equivalencies are often used:

Grade	GPA	Numerical Value	Description
A	4.0	97 – 100	Excellent
A-	3.7	93 – 96	
B+	3.3	89 – 92	
B	3.0	85 – 88	Good
B-	2.7	81 – 84	
C+	2.3	77 – 80	
C	2.0	73 – 76	Average
C-	1.7	69 – 72	
D+	1.3	65 – 68	
D	1.0	61 – 64	Poor
F	0.0	60 and below	Failing

W = Withdrew
 IN = Incomplete*
 DF = Deferred**
 AU = Audit

* Incomplete When a student is unable to complete the required work for a course by the last day of the semester because of some unavoidable circumstance (such as serious illness or death in the family), the student may request a 30-day extension to complete the work.

** Deferred When a student is unable to complete the required work for an independent study, special study, research, or an internship during the registered semester, the student may request a maximum 90-day extension to complete the work.

To receive either an IN or DF, a student must obtain the appropriate form from the Registrar's Office, have it signed by the instructor, pay the \$20.00 fee to the Business Office, and return it to the Registrar's Office prior to the beginning of final exams. The student then has the allowable days to complete the work. At the end of the allowable time, the instructor must submit the grade as it stands at that time to the Registrar's Office. If no grade is submitted, the Registrar will assign a 0.0 for the course.

GRADUATION

Students intending to graduate from GLCC with either an associate or bachelor's degree must meet the following requirements:

1. Attain a minimum cumulative 2.0 GPA upon graduation.
2. Successfully complete a minimum of 60 semester hours for AA or 120 semester hours for a B.S.
3. Successfully complete the courses required in the General Education Requirements, Bible & Theology Major or Minor, and one of the following two options:
 - a. An additional major (see relevant requirements under "ADDITIONAL MAJORS"), which is required of those who completed the Bible & Theology Minor, or
 - b. A minor (see relevant requirements under "MINORS").

GLCC holds commencement ceremonies in May of each year. For students who complete their graduation requirements after the date of Commencement, the College can provide a diploma with a date of August 31 or December 31. The College encourages those students to participate in Commencement the following May. Students who have not fully completed all their graduation requirements may not participate in Commencement. Though they may participate in commencement, students will not receive their graduation certificate until they meet their financial obligations to the College.

Transfer of Credit and Graduation

For transfer students, a minimum of 30 semester hours of credit for the B.S. or 15 semester hours of credit for the AA (25%) must be taken from GLCC to graduate. At least half of the required hours for a major or minor must be completed at GLCC.

GRIEVANCE POLICY

The first step in the grievance procedure is communication between the student and the faculty member. In the event the student and faculty member cannot reach a resolution on their own, the Dean of Online Education will arbitrate the dispute between the parties. This process begins with the written submission of the grievance to the Dean of Online Education, who will personally talk with the faculty member and the student. If the student-faculty grievance directly involves the Dean of Online Education, a committee of no less than two faculty members will be appointed to serve as a Grievance Committee. The decision of the Dean of Online Education (or the Faculty Grievance Committee's) on academic matters is final. Non-academic matters may be appealed to the President of the College.

GRADUATION HONORS

Students who have achieved academic excellence will be given the following honors upon granting of the Bachelor of Science degree:

3.3	cum laude
3.5	magna cum laude
3.8	summa cum laude

Each graduating class of baccalaureate students will have a valedictorian and salutatorian, provided the students with the highest GPAs have at least achieved cum laude (3.3 GPA). Transfer students must complete a minimum of 60 semester hours at GLCC for valedictorian or salutatorian eligibility.

PROGRAM DECLARATION

All students seeking to acquire a bachelor's degree must file a Program Declaration form with the Registrar's Office prior to his or her junior year. Students studying for an associate degree must file this same form prior to his or her sophomore year. It is to the student's advantage to return the form to the Registrar's Office as early as possible.

Students must fulfill the requirements (General Education, Bible & Theology, Majors, Minors, and Electives) as stated in the catalog for the year in which the student first entered GLCC. Students who do not enroll for two consecutive semesters re-enter under the current catalog.

MILITARY LEAVE POLICY

Students who are called up for active military duty during the semester will have two options for receiving academic credit and refunds. First, students may choose to receive a W ("withdraw") for the course. Second, if a student is called up near the end of the semester, he or she can request an "incomplete" for a course and complete the requirements later. This option is subject to the approval of the instructor.

With the first option, students can receive a full refund of tuition and a pro-rated refund of room and board. With the second option, students can receive only a pro-rated refund of room and board. With any option, they can also choose to leave the funds on their account if they plan to return to the College.

RELEASE OF INFORMATION POLICY

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They include:

1. The right to inspect and review the student's education records within 45 days of the day the College receives a request for access. Students should submit to the Academic Dean, written requests to identify the record(s) they wish to inspect. The Academic Dean will arrange for access and notify the student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students should write the College official responsible for the record, clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an

administrative, supervisory, faculty, academic or research, or support staff position (including law enforcement personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Great Lakes Christian College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605

Directory information includes the following: name, GLCC address and telephone number, major field of study, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, and participation in officially recognized activities. Only the Registrar's Office disseminates directory information. All inquiries for such information should be forwarded to the Registrar. Students may see the Registrar to request non-disclosure of directory information. This request must be made in writing by the add/drop date each semester.

SCHEDULE CHANGES

Students can add courses, drop courses, or change course status to audit until the Add/Drop deadline (one week into the semester). No classes may be added, dropped, or changed to audit after the Add/Drop date. After that date, the policy on "Withdrawal" will apply, and students may forfeit tuition and fees.

TRANSCRIPTS

The college uses a transcript service through National Student Clearinghouse. The college does not charge for the transcript, but NSC charges \$3-5 for processing. They can deliver transcripts digitally (which most institutions prefer) or by mail. They also send email updates as it is in process and once it is delivered. A link to the transcript service can be found at GLCC.edu/00/registrars-office/.

Students with an outstanding balance may not be able to obtain official transcripts. Students who receive Federal Aid may receive their transcript even if they have an outstanding balance. library

TRANSFER OF CREDIT

Credit for comparable courses taken at other colleges and universities accredited by institutional and professional agencies recognized by the Council on Higher Education Accreditation (CHEA) may be transferred to GLCC, provided the student has received a 2.0 (C) or better in the course(s). A student may transfer courses equivalent to GLCC courses or others that apply to the program of study.

Non-Accredited Institutions.

GLCC may allow some credit for studies from an institution not accredited by an agency recognized by CHEA on a case-by-case basis. In such instances, the following conditions apply: 1) Coursework considered for transfer from unaccredited institutions must demonstrate that it represents collegiate coursework relevant to the degree with course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in GLCC's own degree programs; 2) Students transferring from unaccredited institutions, in addition to having official transcripts sent to GLCC, must provide college catalogues, course syllabi, and verification of the academic qualifications of the teaching faculty; 3) Transfer students from unaccredited institutions must enroll at GLCC for

one semester for a minimum of 12 semester hours and earn at least a 2.0 or “C” overall grade point average before transfer credits will be applied. GLCC may require a test to validate the learning experience. The criteria for acceptance of non-accredited institutions credit will be kept in the student’s academic record.

Military Training and Experience.

GLCC may allow credit for military service school experiences and military occupational specialties. The decisions will be guided by the evaluations prepared by the American Council of Education (ACE) and published in the Guide to the Evaluation of Educational Experiences in the Armed Services.

Dale Carnegie(R) Training.

GLCC may allow credit for completion of a Dale Carnegie(R) Training Program. The decision will be guided by the evaluations prepared by the American Council of Education (ACE). GLCC accepts ACE recommendations for college credit hours awarded.

Transfer credits are not counted in the calculation of the grade point average. GLCC will use a “SA” to indicate passing for allowable transfer credit. Official transcripts must be sent directly from the institution to the Office of the Registrar at Great Lakes Christian College, 6211 West Willow Hwy., Lansing, MI 48917. Students desiring to have transcript evaluations completed prior to enrollment should have official transcripts from all prior coursework sent to the Admissions Office at the above address. Students assume responsibility in the transfer process to provide necessary information such as course descriptions and/or syllabus if necessary.

For questions or more specific information regarding the Transfer of Credit from either an accredited or unaccredited institution, contact the Vice President of Academic Affairs or the Registrar.

WITHDRAWAL

During the first four weeks of instruction, students who withdraw from a course will receive a W, which does not affect the student’s GPA. After the first four weeks of instruction, the instructor will submit a grade. In either case, no credits will be earned. A “W” will not be calculated in the GPA. Students may not withdraw from classes after four weeks of instruction have been completed. In cases of catastrophic illness or other exceptional circumstances, the student may petition the Dean of Online Education for special consideration.

To withdraw from college, a student must obtain a “Withdrawal from College” form from the Registrar’s Office. The student must obtain signatures from professors, Registrar, Resident Supervisor, Dean of Students, Director of Library Services, Business Office, Financial Aid Director, and Academic Dean to certify that all obligations have been settled.

Student Development & Resources

CAREER SERVICES

Students can obtain assistance in preparing for their chosen careers in ministry and the marketplace through the Dean of Students Office. This Office will do everything in its power to help students land great and meaningful work after college. The services provided include, but are not limited to, mock interviews, resume writing and feedback, letters of recommendation, career fairs, and career consultations.

STUDENT DISCIPLINE

GLCC desires to impose no more regulations upon its students than are necessary for orderly operations. Those it does impose are for the common good and maintenance of a Christian educational atmosphere.

The College requires the highest standards of citizenship and moral character in accordance with New Testament Christianity. Ideally, students who attend the College should be Christians who are fully aware of the conduct that is befitting Christians. Regardless, all students are expected to conduct themselves as Christians at all times and under all circumstances. The Student Handbook describes the standards expected of Christians. Students who violate the Student Handbook may face disciplinary action by the Council for Student Conduct and Restoration, up to and possibly including suspension or even expulsion.

In cases of non-academic suspension, GLCC reserves the right to deny readmission if they have reason to believe a student will not adjust to the expected standard of conduct.

LIBRARY

The Louis M. Detro Memorial Library supports Great Lakes Christian College's goal of preparing students to be servant-leaders in the church and world. The library facilitates teaching, research, and life-long learning of both former and current students and area congregations. It anticipates and provides essential resources and services. To support this mission, the Library maintains a collection of over 41,000 items including books, magazines, and audio/visual materials. Patrons can search all these materials using our online catalog located on the library's website at <http://www.glcc.edu/Academics/Library>.

The Library subscribes to multiple online databases which allow patrons to access full-text periodicals and eBooks. The library also owns several digital reference resources, including high quality Biblical commentaries such as Anchor Yale and Hermeneia. All students have access to an online library database called Perlego, which provides Library users access to over a million full-text eBook titles. These databases can be accessed through the quick links on the Library's website. GLCC maintains several computer workstations in the adjacent Technology Center for patrons to access these databases. Patrons may also connect to wireless internet available throughout the Administration Building and dorm rooms for access to these databases on their personal computers. These databases may also be accessed from off campus.

Patrons can obtain books, journal articles, and audio/visual materials from thousands of libraries across Michigan using MeLCat, a statewide conglomeration that includes most Michigan libraries. Interlibrary loans may be requested directly through the MeLCat online catalog accessible on the GLCC Library home page. If you need help learning how to use the ILL system, see a library worker at the circulation desk or email library@glcc.edu.

The Library's hours and policies can be found on the Library's website. The Library can be reached by telephone at (517) 321-0242 ext. 740 or by emailing Heather Bunce at hbunce@glcc.edu or Jordan Nickels at jnickels@glcc.edu.

Financial Information

TUITION AND FEES

A schedule of tuition and fees is available by contacting the College Admissions or Business Office.

PAYMENTS

At registration, the student will receive written notification of the total amount of tuition, fees, and room and board charges due. If a student has been awarded financial aid, the Financial Aid Office will arrange for the proper credit to the student's account. It is the student's responsibility to have all financial aid documentation completed and to contact and arrange any outside scholarships or other sources of funding prior to the day of registration. Registration is considered incomplete until arrangements have been made for full payment of all charges. Major credit cards may be used to pay student accounts. Payment plans are available through contacting the Business Office at 517-321-0242 ext. 252.

REFUNDS

If a student decides to withdraw from GLCC or reduce credit hours, tuition and fees will be refunded according to government guidelines or in accordance with schedules published each semester, whichever is applicable.

SATISFACTORY ACADEMIC PROGRESS

Federal regulations require that Great Lakes Christian College (GLCC) review the academic progress of students receiving federal financial aid. To continue receiving federal and state financial aid, students must maintain satisfactory academic progress (SAP). Certain academic standards determine if students are achieving SAP, as explained below.

CUMULATIVE GPA STANDARD

To receive federal student aid, students must maintain a cumulative GPA of 2.0 or higher, which is equal to the GPA standard for all non-probationary students. The cumulative GPA is calculated from all courses earning a numeric grade. In the case of repeated courses, only the most recent grade is calculated in the cumulative GPA.

CREDIT COMPLETION RATIO STANDARD

The federal government has established that students receiving aid must complete degree programs in no longer than 150% of the published time length. To complete degrees within the maximum allotted time frame, students must maintain a pace of completing at least 66.67% of their attempted credits. The credit completion ratio is calculated from all courses earning a numeric grade, as well as all repeated enrollment courses, all transfer credits, and all courses with a posted grade of FA, IN, PA, SA, UN, W, WF, WI and WP.

SATISFACTORY ACADEMIC PROCESS REVIEW PROCEDURE

At the conclusion of each semester, GLCC will review every student's cumulative GPA and cumulative credit completion ratio. Any student failing either of the standards above will receive a letter from the financial aid office, which will be sent to their college email address and mailed to their home address (or placed in their campus mailbox if no home address has been provided to GLCC). Failure to meet the standards listed above will result in the following:

Financial Aid Warning (After 1 Semester):

1. Students who drop below SAP standards will be placed on financial aid warning for one semester and will be notified of their financial aid warning status.

2. During the following semester, students in warning status continue to be eligible for federal and state financial aid. Students on financial aid warning are strongly encouraged to re-evaluate their academic progression toward the completion of their degree, obtain academic advising, and pursue other academic support resources to aid their academic success.
3. Students taking 6 or more credits who receive a 0.0 semester GPA will automatically be placed in Financial Aid Disqualification with no intervening warning status.

Financial Aid Disqualification (After 2 or More Semesters):

1. Students who are not achieving SAP after at least two semesters of enrollment will be placed on financial aid disqualification and be notified of their disqualification status. NOTE: The two semesters of enrollment refer to any two semesters of enrollment, even if the two semesters are not consecutive.
2. Students who are placed on financial aid disqualification become ineligible to receive federal and state financial aid. Eligibility is regained upon a student reaching the cumulative GPA and Credit Completion Ratio standards.
3. Students may appeal their disqualification status. Appeal letters must be received by the financial aid office before the start of the semester for which the student hopes to regain eligibility. (e.g., if a semester starts on August 22, the appeal letter must be received no later than August 21) The appeal process is described below.

Appealing a Financial Aid Disqualification:

1. Students may appeal the disqualification of their federal and state financial aid by writing a letter to the Financial Aid office, documenting any extenuating and/or mitigating circumstances that contributed to their inability to maintain SAP. (Examples include death in the student's family, prolonged illness or injury to the student, documented mental illness in the student, or other exceptional circumstances.) The Financial Aid office will review each student's appeal and notify the student as to whether his/her appeal was accepted or denied.
2. If the appeal is denied (or if no appeal was made), the student is disqualified from federal and state financial aid until he/she reaches satisfactory GPA and Credit Completion Ratio standards. Until these standards are met, the student must make other financial arrangements in order to attend GLCC.
3. If the appeal is approved, the student will be placed on Financial Aid Probation for one semester. Students on probation must reach satisfactory GPA and Credit Completion Ratio standards by the end of the probationary semester in order to avoid re-entering disqualification status.
4. The Financial Aid office may choose to extend a student's probation beyond one semester if the office believes the student will require more than one semester to reach the required standards. If a decision to extend probation is made, the student will be placed on an academic plan, with the student's progress being evaluated again at the end of each semester. Failure to meet the standards stipulated in the academic plan will result in the student's disqualification from federal and state financial aid.
5. Any student who is disqualified from federal and state financial aid will regain qualification upon reaching the Cumulative GPA and Credit Completion Ratio standards.

FINANCIAL AID PROGRAMS

Great Lakes Christian College endeavors to keep costs within reach of all students so that as many as possible can benefit from a Christ-centered education. Even so, financing a college education can be challenging. Various financial aid programs are available to help meet student needs.

STUDENT FEDERAL GRANTS

Many Great Lakes Christian College students take advantage of various U.S. Department of Education programs that enable them to further their educational goals.

PELL Grant

This grant is made available through the U.S. Department of Education. A student may apply by completing the Free Application for Federal Student Aid (FAFSA). (Enter 002269 for the Title IV Code). Awards are based upon demonstrated financial need as determined by government formula.

Federal Supplemental Educational Opportunity Grants (FSEOG)

A student demonstrating financial need may be considered for the FSEOG. The award is based on the family's ability to contribute as determined by the FAFSA.

Veterans' Benefits

Financial assistance is available to veterans of the U.S. Armed Forces. Benefits may vary according to the specific government program. Contact the Financial Aid Office for more information.

Vocational Rehabilitation Grants

Students with physical or mental impairment are encouraged to apply for this grant. The State Vocational Rehabilitation Division determines the grants, which may be applied to tuition and certain fees.

STUDENT STATE GRANTS

Michigan Achievement Scholarship

Available to Michigan students with demonstrated need who graduated high school in 2023 or later.

Michigan Competitive Scholarship

Available to Michigan students attending public and non-public Michigan colleges and universities. Applicants must score a minimum of 1200 on the SAT to qualify.

Michigan Tuition Grant

Available to MI students with demonstrated need attending non-public degree-granting MI colleges and universities.

Note: A student cannot receive a Michigan Competitive Scholarship and a Tuition Grant at the same time. The student must be pursuing an A.A. or B.S. degree to be eligible for either program. A student may apply for these awards through the Free Application for Federal Student Aid (FAFSA). The first Michigan college listed on the FAFSA is the college through which the State processes any award. If the student chooses to attend a different college, the State must be informed of this change.

Tuition Incentive Program (T.I.P.)

Available to Michigan resident students who had Medicaid coverage for 24 months within a 36-consecutive month period as identified by the Michigan Department of Human Services (DHS).

For more information on Michigan grant programs, see www.michigan.gov/mistudentaid or call (888) 447-2687.

STUDENT LOAN PROGRAMS

If a student does not have immediate resources to complete payment for educational expenses, the student may choose to borrow through several loan programs.

Direct Student Loans

A student may apply for these government-assisted loans (subsidized and unsubsidized) after completing the Free Application for Federal Student Aid (FAFSA). Repayment begins six months after the student ceases to be enrolled at least half-time.

Direct Parent Loan for Undergraduate Students (PLUS)

Parents may borrow for the cost of a student's education using this program. PLUS loans are subject to the same repayment rules and regulations as Direct Student Loans. Dependent students whose parents are denied a PLUS loan may borrow an additional unsubsidized loan.

College Personnel

BOARD OF TRUSTEES

Great Lakes Christian College is directed by a Board of Trustees composed of business and professional people, educators and ministers from Churches of Christ/Christian Churches. The By-Laws provide that Trustees shall serve terms of four years and then not be eligible for re-election for a period of one year.

(This list is effective July 1, 2025 through June 30, 2026.)

Mr. Matt Wesaw, Chairman of the Board	Lansing, MI
Mr. Tim St. Louis, Vice Chair of the Board	Vestaburg, MI
Mrs. Kelly Bentley, Secretary of the Board	Grand Ledge, MI
Mr. William "Duke" Gray, Treasurer of the Board	Caledonia, MI
Mr. Corey Bailey	St. Louis, MI
Dr. Ted Bolema	Grand Rapids, MI
Mr. Troy Cleland	Lakeville, OH
Mr. Rob Fowler	Haslett, MI
Dr. Andy Gerhart	Farmington, MI
Mr. Steve Higgs	Decatur, IL
Mr. David Hildreth	Chelsea, MI
Mr. David Lautzenheiser	Mason, OH
Mr. David Lund	Rockford, MI
Mr. Chuck Markel	Toledo, OH
Mr. Ron Otto	Lincoln, IL
Mr. Mark Pike	Anderson, IN
Mr. David Stacy	Loveland, OH
Mrs. Denise Timm	Sterling Heights, MI
Mr. Steve Young	Louisville, KY

ADMINISTRATION

Dr. FRANK WELLER

President

B.R.E., Great Lakes Christian College

M.A., Huntington College

D.Min., Bethel University

MR. BRYAN TARRANT

Vice President of Operations

A.S., Lansing Community College

Mr. JAMIE WETZEL

Vice President of Institutional Advancement

B.R.E., Great Lakes Christian College

M.A., Cincinnati Christian University

Mr. GREGORY A. STAUFFER

Vice President of Enrollment Management

B.R.E., Great Lakes Christian College

Dr. JOHN C. NUGENT

Vice President of Academic Affairs

Professor of Bible & Theology

B.S., Great Lakes Christian College

M.Div., Emmanuel Christian Seminary

Th.M., Duke Divinity School

Ph.D., Calvin Theological Seminary

Dr. SAMUEL C. LONG

Dean of Online Education

Professor of Old Testament

B.R.E., Great Lakes Christian College

M.Div., Emmanuel Christian Seminary

Ph.D., Asbury Theological Seminary

A PHILOSOPHY for TEACHING FACULTY

The role of teaching faculty at Great Lakes Christian College may be defined as mentors, teachers, and scholars. First of all, our faculty are to be mentors to less experienced Christian brothers and sisters, otherwise known as their students. Mentoring occurs both inside and outside the classroom. It assumes a relationship of mutual submission (Ephesians 5:21) between fellow Christians. It requires a servant's heart on the part of the faculty. Mentoring also implies wisdom on the part of the faculty and trust and respect from the student. Secondly, our faculty are to be teachers. This assumes an in-depth understanding of the content and the ability to connect with students in the classroom and to communicate effectively. Thirdly, though our faculty are not required to publish as part of their responsibilities, they are expected to pursue scholarship and to stay current in their respective fields.

GLCC's faculty are not only prepared academically; in addition to Doctorate and Master's degrees, they have years of ministry experience and are all heavily involved in being servant-leaders in the church and world. Every week they serve as part-time ministers, interim ministers, elders, worship leaders, and teachers in churches. They know how to mentor and teach, and they are experts in their respective areas.

2025-2026 ACADEMIC CALENDAR

Fall Schedule (2025)	Spring Schedule (2026)	Summer Schedule (2026)	
W1 - August 26 - Sept. 1	W1 - Jan. 13 - Jan. 19	W1 - June 2 - June 8	
W2 - Sept. 2 - Sept. 8	W2 - Jan. 20 - Jan. 26	W2 - June 9 - June 15	
W3 - Sept. 9 - Sept. 15	W3 - Jan. 27 - Feb. 2	W3 - June 16 - June 22	
W4 - Sept. 16 - Sept. 22	W4 - Feb 3 - Feb. 9	W4 - June 23 - June 29	
W5 - Sept. 23 - Sept. 29	W5 - Feb. 10 - Feb. 16	BREAK June 30 - July 6	
W6 - Sept. 30 - Oct. 6	W6 - Feb. 17 - Feb. 23	W5 - July 7 - July 13	
W7 - Oct. 7 - Oct. 13	W7 - Feb. 24 - Mar. 2	W6 - July 14 - July 20	
		W7 - July 22 - July 28	
BREAK Oct. 14 - Oct. 20	BREAK Mar. 3 - Mar. 9	BREAK Jul. 29 - Aug 25	
W1 - Oct. 21 - Oct. 27	W1 - Mar. 10 - Mar. 16	Important Dates	Final Day
W2 - Oct. 28 - Nov. 3	W2 - Mar. 17 - Mar. 23	Fall 1 Add/Drop Date	Sept 1
W3 - Nov. 4 - Nov. 10	W3 - Mar. 24 - Mar. 30	Fall 2 Add/Drop Date	Oct 27
W4 - Nov. 11 - Nov. 17	BREAK Mar. 31 - Apr. 6	Spring 1 Add/Drop Date	Jan 19
W5 - Nov. 18 - Nov. 24	W4 - Apr. 7 - Apr. 13	Spring 2 Add/Drop Date	Mar 16
BREAK Nov. 25 - Dec. 1	W5 - Apr. 14 - Apr. 20	Summer Add/Drop Date	Jun 8
W6 - Dec. 2 - Dec. 8	W6 - Apr. 21 - Apr. 27		
W7 - Dec. 9 - Dec. 15	W7 - April 28 - May 4		

** Please note, any student not active in the course by the drop date will automatically be removed*